



COMPLAINTS AND COMPLIMENTS REPORTING FORM

Who is this for?

Tenants and/or their personal representatives who wish to make a formal complaint or provide a compliment in relation to a service delivery experience received from Encircle Housing.

Please complete and forward the form below by email to: contactus@encircleha.co.uk

Or please contact us at:

Encircle Housing
2 High Street House
High Street
Yeadon
Leeds
LS19 7PP

Telephone: 0330 390 0517

We will acknowledge your complaint within 5 working days of receipt.

Thank you



Name:	
Address:	
Email:	
Telephone number:	
Description of complaint/compliment* (*please delete as appropriate)	
Please include your name on any additional sheets submitted.	
Remedy sought:	